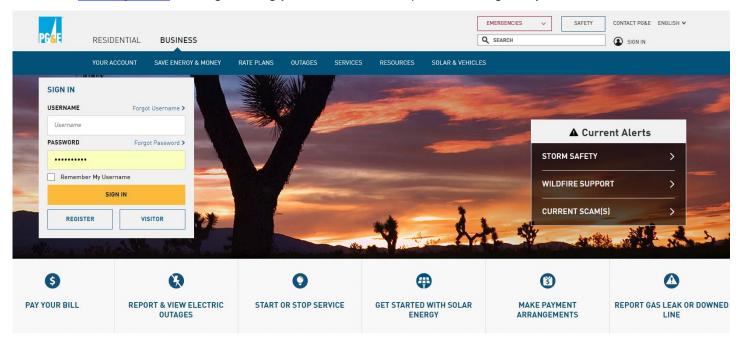
How to Share Your Data with Polaris Energy Services, Implementers of Ag Demand Response Programs

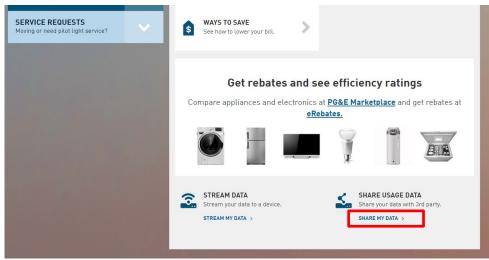
The Share My Data tool, offered by PG&E, allows customers to authorize certain registered companies to access and use their PG&E energy usage data. For <u>Polaris Energy Services</u> to calculate potential DR incentives and provide DR event performance reports, you will need to share your data using the <u>Share My Data</u> tool. The following instructions describe how to use this tool to share your data securely.

Get to Share My Data

Go to <u>www.pge.com</u> and log in using your username and password to get to your account dashboard.



2. From the My Energy Account Dashboard you can access Share My Data by clicking the Share My Data link in the 'Share Usage Data' section at the bottom of the home page.



After selecting Share My Data, the link will take you to the welcome screen for Share My Data.

3. Under the "Add New Authorization" section, type "**Polaris**" into the text box or scroll down to "Polaris" in the drop down menu of authorized companies.



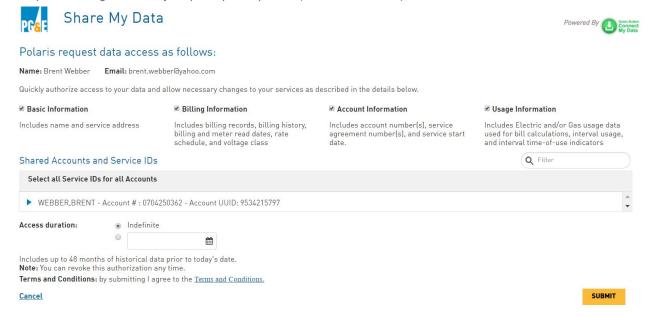
Once you have selected "Polaris", click the NEXT button and you'll be taken to the Authorize Access screen to select what account details to share.

Note: This allows Polaris to link your service account ID to your energy usage data. We do not have the ability to edit your billing information.

Authorize Access

4) Quick Authorization - If you would like to quickly and easily release all of your <u>basic</u>, <u>billing</u>, <u>account</u>, <u>and usage information</u>, utilize our **Quick Authorization** feature in the top right of your screen (shown below). Click **Continue** (highlighted in the red box). You can always revoke authorization at any time.

Note: You may also manually select your data sharing options to select particular Service IDs. If you select manually: select boxes Basic, Billing, Usage and Account information, and share "Indefinitely" so that the ADR Program can analyze and report to you on your DR Participation throughout the 3-year participation period. (underlined in blue.)



5) On the following page, review your selected options and **check the box** to indicate that you have reviewed the **Authorization Agreement** and click **Submit** to complete the first part (1 of 2) of the authorization process.





Step 1 : Authorize Access Step 2: Confirm Authorization Authorize Energy Solutions - Review & Submit Review your information below, and make any necessary edits. Once you agree to PG&E's Terms & Conditions and submit your request, we'll authorize access to your data. You may change your authorization at any time by logging into My Energy. **Customer Information** Customer Name: My Energy User Name: **Customer Email Authorized Shared Information** You are allowing Energy Solutions to access the following: **Basic information** Billing information Account information Usage information Includes name and service address Includes billing records, billing history, Includes account number(s), service Includes Electric and/or Gas usage billing and meter read dates, rate data used for bill calculations, interval agreement number(s), and service start schedule, and voltage class usage, and interval time-of-use indicators **Authorized Service IDs** Account #: 5282687792 Account UUID: Authorized Date Range Historical Usage Access: Last 24 months Ongoing Usage Access Until: Indefinitely Share My Data Authorization and Agreement *Indicates required field Note: This is a legally-binding agreement. Please read carefully. The purpose of this form is to allow you to exercise your right to choose whether to disclose your personal electricity and gas usage data, basic customer information, billing information and monthly billing dates, and account information to a third party. Once you authorize a third party to access your personal information, you are responsible for ensuring that the third party safeguards the personal information from further disclosure without your consent. By checking the box below, you agree that you have read, understood and authorize PG&E to release the requested information on your account(s) to the designated Third Party, and you hereby release, hold harmless and indemnify PG&E from any liability, claims, demands, causes of action, damages or expenses resulting from: 1. Any release of information to your designated Third Party pursuant to this Authorization and Agreement 2. The unauthorized use of this information by the designated Third Party 3. Any actions taken by the Third Party pursuant to this Authorization and Agreement You also understand that you may cancel this authorization at any time by returning to My Energy. Finally, you consent to receive transactional emails regarding this 🔲 🔭 I authorize the designated Third Party to access my personal energy usage and account data from the designated accounts in accordance with these terms and conditions

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Cancel

6) After clicking Submit, the following "Authorization Confirmed" screen will appear. (shown below). Click OK.

